



January 2023

Dear Mustang Public Schools Educators,

The Mustang Public Schools Foundation (MPSF) is excited to announce its transition from their traditional teacher grant program to a kickstarter grant program using the DonorsChoose platform. By making this transition, we hope to gain support from outside the Mustang community for our schools.

This kickstarter grant is part of our long-standing commitment to education, which includes investing over \$148,000 through our teacher grant program. ***The kickstarter grants will support classroom and school needs by giving certified educators an opportunity to receive a share of \$25,000 to support the creative work they are doing in the classroom with a kickstarter of \$100 per teacher for one project submitted during the spring 2023 semester.***

The MPSF Kickstarter campaign begins January 2023 and runs through May 2023 or until funds run out.

- To get started, please visit <https://www.donorschoose.org/teachers> to create your project.
- Each project application should include the following information:
 - Description of project and how it will help students or a school program
- The below resources are excluded and should not be listed in your project:
 - Technology already provided by the district (ipads, chromebooks, etc)
 - Teachers Pay Teachers gift cards
 - Gift cards
 - Resources that will not be directly used by students.
- Visit [donorschoose.org](https://www.donorschoose.org) for tips on grant writing, a list of approved vendors, and much more.
- All district and school administrator policies and procedures apply to this project.
- Obtain permission for your grant before submitting it by completing the MPS Grant or Donation Permission Form. Completed forms should be sent to the following:
 - Grants for non-instructional classroom supplies or furniture: site principal
 - Grants for instructional materials: Misty Eidson (PreK-5th grades) or Robbyn Glinsmann (6th-12th grades)
 - Grants for technology: Geromy Schrick
 - Grants for fine arts materials: Mike Raiber
- Per district policy, all items purchased with grant funds will belong to the school at which you were working when grant was funded.

We encourage you to keep requests small so they have a better opportunity to be funded. If this is your first DonorsChoose project, ask your supporters to use code "LIFTOFF" during the first week of your campaign in order to receive a matching donation up to \$50 per donor.

Don't hesitate to contact us at info@mustangpsfoundation.org with any questions. Thank you for all you do!

Sincerely,

Board of Directors
Mustang Public Schools Foundation



Mustang Public Schools
Grant or Donation Permission Form

Title of grant/donation: _____

Person requesting grant/donation: _____

Company or sponsor providing the grant/donation and name of grant program:

Amount of grant/donation: \$ _____

Activity or General Account # that will be used: _____

Is this grant/donation related to STEM YES or NO _____

Items that will be purchased or received:

Item Name	Qty.	Price	Classroom/Inventoried

Attach Itemized list if there is not enough room here

Attach any other relevant documentation

I understand that all supplies, materials, technology, etc. purchased with grant funds or received as a donation become the property of Mustang Public Schools and are not the personal property of individual teachers.

Signature of person requesting grant/donation

Date

Approved by _____
Principal Signature

Date

- Grants/Donations over \$500.00 must be Board Approved. Please provide a memo with a copy of this form to the Board Clerk for the next board meeting.
- Any Grants/Donations requiring matching obligation must be approved by the district Chief Financial Officer (CFO) before applying.

Chief Financial Officer Signature

Date