



MUSTANG PUBLIC SCHOOLS

Donation Approval Form (\$500 or Greater)

Person Receiving the Donation

Job Title

Site

Date

Entity Providing the Donation

\$ _____
Value of Donation
(Approximate if Necessary)

If Cash or Check, Project # where funds will be deposited: _____

If Materials, general description of the items: _____

How the Donation will be used: _____

"I understand that all supplies, materials, technology, etc. purchased with a donation become the property of Mustang Public Schools and are not the personal property of individual employees."

Recipient Signature

Date

Principal or Director Signature

Date

Chief Financial Officer Signature

Date